

# ST. MARY'S CATHOLIC PRIMARY SCHOOL ADMISSION POLICY AND ARRANGEMENTS FOR 2017/2018

*We live, learn and grow together in Jesus  
Ryda ni'n byw, dysgu ac tyfu efo'n gilydd yn Iesu*

1. St. Mary's is a Catholic Primary school situated in the Diocese of Wrexham and is maintained by the Flintshire Local Education Authority.
2. The Governing Body is responsible for determining and administering the policy relating to admission of pupils to the school. It is guided in that responsibility by:
  - a) The requirements of the law
  - b) The advice of the Diocesan Trustees on the nature and purpose of its duties
  - c) Its duty towards the school and Catholic community it serves
  - d) The Catholic character of the school and its Mission
  - e) Recognition of Parish boundary
3. The school serves in the first instance baptised Catholic children living in the Parish of The Immaculate Conception Church, Fint.
4. Having consulted with the LEA and others in accordance with the requirements of law, the Governing Body has published its admissions at 45 pupils for the school year commencing September 2017.
5. Applications for a place in the school must be made on the enclosed form and returned to the school no later than.....
6. The Governing Body has delegated responsibility for determining admissions to its Admissions Committee, which will consider all applications at the same time and after the closing date for admissions, made in accordance with the criteria set out below
7. Pupils who are admitted to the school will enter the Nursery Class on TBA

If the school is named in a statement of special educational needs, the Governing Body has a duty to admit the child to the school.

As required by law the Governing Body will not admit more than 30 pupils to any one reception or infant class.

## **OVER SUBSCRIPTION CRITERIA:**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria in priority order.

1. Catholic 'Looked After Children'
2. Baptised Catholic children within the parish which the school serves. Proof of birth date in the form of a Birth Certificate and proof of Baptism in the form of a Baptismal Certificate is required.
3. Baptised Catholic children whose medical, educational or pastoral needs can only be met by this school.
4. 'Looked After Children' not of the Catholic faith

5. Children who have a brother or a sister at the school at the time of likely admission
6. Children of other Christian Denominations. It is necessary for such parents to have expressed a genuine desire for them to be educated in a Catholic school and to be fully supportive of our Catholic ethos.
7. Children of other faiths whose parents demonstrate a commitment to the ethos of the school
8. Children for whom the LEA has specifically asked for a place at the school.

In the event of any over-subscription in the number of applications made under any of the categories above then the Admissions Committee will offer places first to children living nearest to the school measured by the shortest walking distance using public highways.

**ADMISSIONS TO THE NURSERY CLASS** at St. Mary's Catholic Primary School will be on a part-time basis and made by the Governing Body in accordance with the stated parental preference. Where there are more applicants for admissions than the Nursery has places available the following set of **ADMISSIONS** Criteria will form a priority order.

1. Baptised Catholic children in the parishes which the school serves. Proof of birth date in the form of a Birth Certificate and proof of Baptism in the form of a Baptismal Certificate will be required.
2. Children who have a brother or sister in the Primary School at the time of admission
3. Children of other Christian denominations. It is necessary for such parents to have expressed a genuine desire for them to be educated in a Catholic School and to be fully supportive of its Catholic ethos.
4. Children of other faiths whose parents demonstrate a commitment to the ethos of the school
5. Other children living within Flintshire taking proximity to the school into account

**Notes:**

- a) Admissions to the Nursery classes does not necessarily secure admissions to the primary school
- b) The governing Body reserves the right to admit children with proven and exceptional medical and social needs where admission to the nursery class may best satisfy those exception needs. This is provided that such an application is submitted with appropriate evidence or report from the Doctor or Social Worker. If the school is named in a statement of special educational needs the Governing Body has a duty to admit the child to the school. All Christian applicants will be required to produce baptismal certificate.
- c) The decision with regard to the allocation of a morning or an afternoon place rests with the Headteacher.

*Signed*.....

*Date*.....